



## Indian River Land Trust JOB DESCRIPTION 2019

**Job Title:** Land Steward  
**Location:** Vero Beach, Florida  
**Compensation:** Full-time, commensurate with experience

**General Position Description:** Under the supervision of the Director of Land Stewardship, the Land Steward monitors and assesses conservation properties and conducts/coordinates land stewardship and land management activities for conservation properties. The successful applicant will be able to work efficiently, both independently and in a team setting. Duties include, but are not necessarily limited to, the following:

### **1. Conservation Property Maintenance and Management**

- Assist with coordinating land management activities, including oversight of contractors
- Conduct light trail and property maintenance
- Conduct and assist with coordinating exotic plant control and habitat restoration
- Collect debris and trash from conservation properties as warranted

### **2. Conservation Property Monitoring and Assessment**

- Monitor, assess, and report on IRLT conservation property conditions and natural resource inventories
- Assist with documentation and records management for conservation lands, including grant projects
- Provide relevant information about management activities for reports to the Board of Directors and associated committees

### **3. Conservation Area Events and Activities**

- Plan conservation site tours, trail cleanups and habitat projects
- Coordinate volunteer tour guides and volunteer groups
- Coordinate education and research partners on conservation properties
- Assist Land Trust staff with ad hoc events (e.g. annual benefit)

### ***Education and Certifications:***

*Minimum qualification:* Two-year (associate's) college degree in biology, botany, ecology, environmental science, natural sciences, or related field.

*Preferred qualification:* Four-year (bachelor's) college degree in biology, botany, ecology, environmental science, natural sciences, or related field.

Relevant training or certifications, such as herbicide applicator certification, will be given extra consideration.



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### ***Knowledge, Skills and Abilities:***

#### *Minimum qualifications:*

- Three years of post-degree experience in land stewardship/management work
- Ability to work outdoors for prolonged periods of time in a variety of physically challenging weather and ground conditions
- Ability to carry up to 40 pounds and to work in physically strenuous conditions
- Experience using hand-operated equipment
- Must possess a valid driver's license
- Must provide daily transportation to conservation properties
- Willingness to work occasional weekends or evenings
- Working knowledge of common software applications (e.g. Microsoft Office)

#### *Preferred qualifications:*

- Experience with a land trust
- Experience with land conservation, habitat restoration and invasive plant control methods
- Understanding of Florida ecosystems, flora and fauna
- Experience with GIS, GPS and interpreting maps
- Ability to conduct small-scale structural projects
- Strong interpersonal communications and writing skills

Applications consist of a cover letter and resume and are due December 23, 2019. Please submit to Dave Fuss, Director of Land Stewardship at [dfuss@irlt.org](mailto:dfuss@irlt.org).